



VILLAGE OF JOY, IL
DEMOLITION PERMIT APPLICATION
200 W. Main Street, Post Office Box 265
Joy Illinois 61260
(309) 584-4127 Office
villageofjoyil@gmail.com

Office Use Only	
File Number:	_____
Date Application Received:	_____
JULIE No:	_____
Permit Fee:	_____
Dig Bond:	_____
Total Amount Due:	_____
Zoning Officer:	_____
Building Official:	_____
Project Valuation:	_____
Date Permit Issued:	_____

PROJECT LOCATION

Project Address: _____	PIN: _____
Legal Description: _____	

INFORMATION REQUIRED AND PROJECT TYPE

Type of Building: () Single Family Dwelling () Two- Family Dwelling () Multi-Family Dwelling
() Commercial () Garage () Shed () Other _____

- Completed application for demolition.
- Completed site plan including erosion control measures
- Service disconnect letter from Ameren (including date of disconnection)
- Licensed Plumber and or Drain Layer/Excavator shall disconnect water and sewer lines; capped lines must be inspected by City Water & Sewer Dept. **prior to** covering up capped lines.
- Gas service disconnection letter from Ameren Illinois

Please provide short summary of project: _____

Will Water and Sewer lines be disconnected at the main? () Yes () No *(If not disconnected at the main a minimum water and sewer charge will be billed monthly to owner of property.)*

Date of Demolition: _____

PROPERTY OWNER INFORMATION

Name: _____	Email: _____	
Address: (if different from project location): _____		

Home Telephone: _____	Cell Phone: _____	Fax: _____

Please complete the reverse side of this application.

Location: _____ File No: _____

CONTRACTOR INFORMATION

All contractors involved in this project shall be listed on the application. Contractors shall be licensed as required by state law and city ordinance prior to the issuance of a permit.

To Be Completed by Applicant				To Be Completed by City Staff	
Trade	Contractor Name	Address	Telephone	State	Local
Excavator					
Plumber				#058-	

PROJECT DETAILS

What is the proposed use?: _____
Permit not required for accessory structures under 200 square feet.
State Permits are required on all Commercial buildings.
Total Fair Market Value (use contract price if the work is contracted): _____
Labor _____ Materials: _____ Total Cost: _____
(Please note that owner labor has a market value)

PLEASE COMPLETE AND SUBMIT ATTACHED SPECIFICATION SHEET

APPLICANT INFORMATION IF NOT THE OWNER:

Name: _____ Email: _____
Address: (if different from project location): _____

Home Telephone: _____ Cell: _____

The undersigned, by affixing his or her signature to this application, does hereby acknowledge and affirm the following: (1) That he or she is the project property owner or authorized agent; (2) that the issuance of the requested permit is conditioned upon the consent of the permit holder and his or her employees, contractors or other agents, to comply with the codes, rules, specifications and ordinances of the Village of Joy; (3) that the permit holder shall obtain all required inspections for the project; (5) that the permit does not grant any right or privilege to violate the codes and ordinances of the Village of Joy; (6) that a failure to commence work within 180 days of the issuance of this permit or a failure to complete such work within one year of permit issuance shall invalidate the permit and require an extension or new permit as allowed by the building official; (7) that inspections outside of normal business hours, missed inspections or those caused by modifications or noncompliance shall be assessed an additional \$50.00 per inspection; (8) that a failure to obtain the required inspections or a violation of codes, rules, specifications or ordinances of the Village of Joy shall be cause to suspend or revoke the permit and shall further be cause for the city to seek compliance in a manner as provided by law.

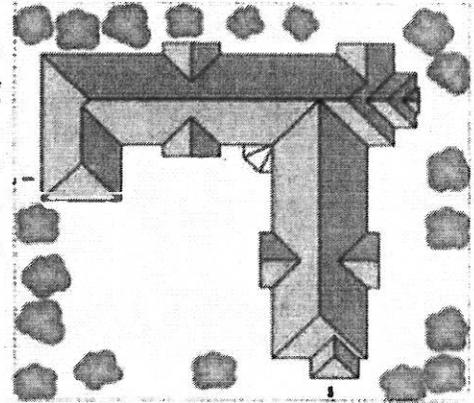
Signature of Permit Applicant

Printed Name



PREPARING AND SUBMITTING A SITE PLAN

A site plan is a drawing that shows proposed improvements to a property. A site plan shows the location of *existing* buildings and other improvements, adjacent streets or alleys, and other property features. A site plan also shows the size and location of *proposed improvements* to a property such as a new house, addition, deck, garage, storage shed, pool, sign, or parking lot.



WHEN MUST I SUBMIT A SITE PLAN?

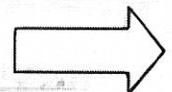
Prior to construction or development, a property owner or contractor must first apply for a building permit and submit a site plan to the Village of Joy for review. The Village of Joy's Zoning Department (located at Joy Village Hall, 200 W. Main Street.) will review the site plan to ensure that new structures and development comply with adopted land use codes and policies. Proposals will be reviewed, at minimum, to verify that construction will meet applicable setbacks, height, and size (bulk) standards. For larger projects other than single or two-family residential construction, additional site plans for landscaping and lighting may also be required.

HOW SHOULD I PREPARE A SITE PLAN?

For most residential projects a simple hand-drawn, not-to-scale site plan is sufficient. Larger residential projects and most non-residential projects may require scaled site plans prepared by a registered design professional. At minimum, a site plan should identify the following:

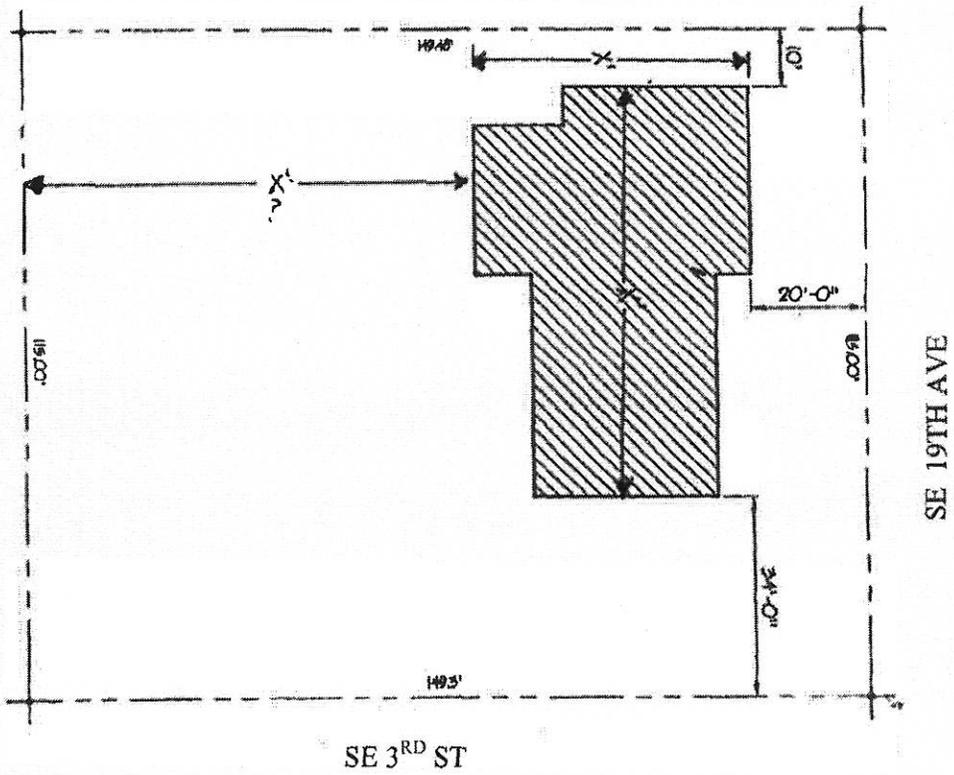
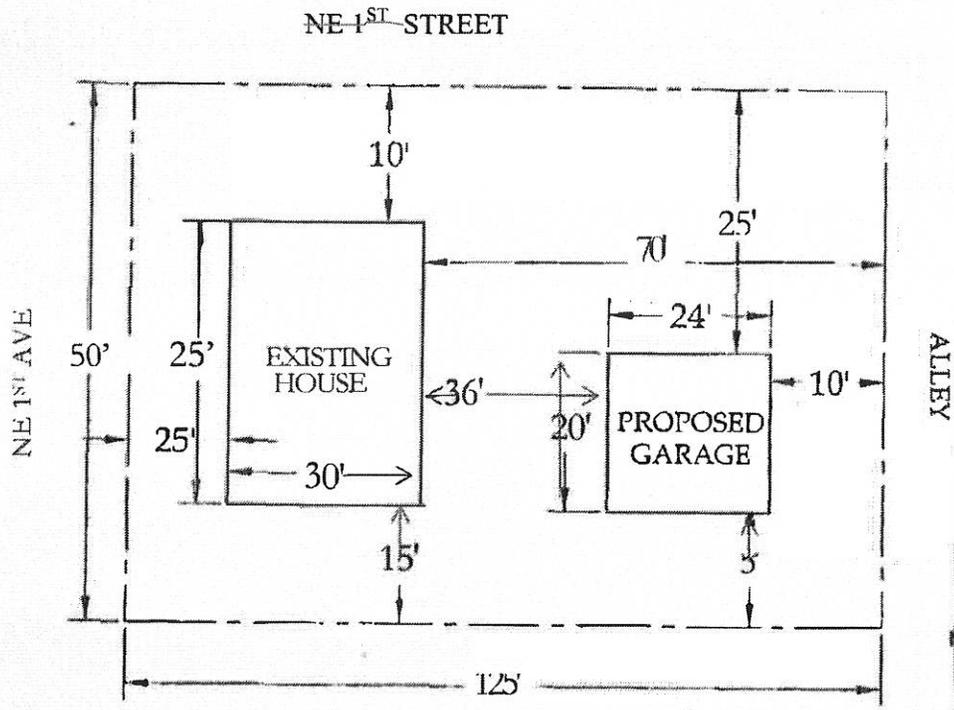
- Property lines and dimensions;
- Location and name of adjoining streets, avenues, alleys and other physical features;
- Locations and exterior dimensions of all existing structures;
- Location, height and exterior dimensions of all proposed buildings or improvements;
- Distances (setbacks) from front, side, and rear property lines to the wall or edge of each existing structure and also to each proposed structure or improvement;
- For detached buildings, distances from existing buildings to proposed buildings;
- Street address; and
- North arrow.

For site plan EXAMPLES and a BLANK TEMPLATE, see the following pages.



QUESTIONS? Contact the Zoning Department at 309-584-4127

SITE PLAN EXAMPLES



ADDRESS: 	PROPOSED SITE PLAN
DESCRIPTION OF WORK: 	
PLEASE SHOW: <ul style="list-style-type: none"> ▪ Dimensions of proposed structure ▪ Distances to property lines ▪ Existing structures & driveways ▪ Streets and alleys ▪ Property dimensions (if available) 	
VILLAGE APPROVAL: <p>All improvements must comply with the Village of Joy's Ordinances. No changes without prior approval. The owner and/or contractor is responsible for verifying property lines, easements, and building/property dimensions.</p>	
Zoning Official _____ Date _____	

